## GAIL DAV Public School, GAIL Gaon <u>Procedure for Paying Registration Fee through SBI Collect (Session 2021-22)</u>

The registration fee can be paid through State Bank of India (<u>SBI Collect Portal</u>) using SBI Online Banking / Debit Card (ATM) / Credit Card using the following steps:

STEP 1: Type <u>www.gaildav.in</u> in the address bar

STEP 2: Click on the tab STATE BANK FEE COLLECTION

**STEP 3:** Now click on the button **CLICK HERE** given against the field **SCHOOL FEE**. Now check the **box I have read and accept the terms and conditions stated above** and click **Proceed** after reading all the terms and condition.

STEP 4: Click on the drop down box of Select Payment Category. The option selected should be SCHOOL FEE

**STEP 5:** Write down 'New Admission' in the field 'Admission No' $\rightarrow$  select the required class (in case of Nursery, select LKG, take the print out after making payment, strike off the class LKG & write down Nursery) $\rightarrow$ select section as 'E' $\rightarrow$  write down session as '2021-22' $\rightarrow$ select Month as 'Misc'  $\rightarrow$ now writhe down 'Name of Student', 'Name of Father' & Mobile No' $\rightarrow$  select student category from the drop down box $\rightarrow$  Enter the amount of Rs. 400.00 as **Registration Fee** under the head '**Admission Fee'** $\rightarrow$  write down '**Registration Fee'** in the field '**Remarks**'

Now write your name, date of birth, mobile no. & the text shown in the image & click on the 'submit' button.

**STEP 6:** Verify the details provided by you & click on the 'Confirm' button.

Now make the payment according to your conveyance & process further.

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